



An Australian Government Initiative



Regional
Development
Australia

YORKE AND MID NORTH

Chief Executive Officer

Position Description

August 2026

Role of the Chief Executive Officer

1. Connect stakeholders and facilitate opportunities

- Facilitate investment in people, places, services, and industries and local economies
- Support regional stakeholders, including businesses, community groups, local government and the not-for-profit-sector, to seek grant and other funding opportunities that advance strategic regional priorities
- Build the evidence for economic development, including innovation and diversification strategies
- Facilitate meaningful engagement across the three levels of government, and with diverse communities (especially First Nations people) to ensure investments deliver better outcomes for the region(s)
- Support decarbonisation efforts and the transformation to a net zero economy and enable regional linkages between sectors to achieve these aims
- Support gender equality opportunities.

2. Advise government

- Contribute relevant data and local intelligence to support the evidence base to inform regional development strategies, program design and policy responses.

3. Board governance

- 3.1 Managing the day-to-day affairs of the RDA Board and its personnel, the Board's Annual Business Plan and Budget, funding agreements, its constitution, reporting requirements, audited financial statements, communications strategy and associated management delivery strategies

4. Management

- Providing management advice and support to the RDA Board consistent with the various funding agreements to which the Board is party to, including:
 - Keeping the RDA Board informed of the status and progress of its business
 - Undertaking the accountable and transparent management of RDA Board funds under the oversight of the Chair
 - › Ensuring that all RDA Board reporting and compliance requirements are met

- › Ensuring that the organisation operates in accordance with the applicable state or territory incorporation legislation
- Ensuring that the RDA Board meets its obligations under the Funding Agreement;
- Implementing office policies and procedures
- Leading and developing RDA Board personnel and being involved in the recruitment of staff
- Implementing decisions and activities as determined by the RDA Board Chair or Board.

Key Outcomes

- Effective leadership and sound management of RDA Yorke and Mid North in the delivery of a high-quality service, including effective management of associated risks and fostering a culture of collaboration, high performance and continuous improvement;
- Attract and manage Commonwealth, State and Local Government funding as well as other available funding;
- Manage the allocation of assets and resources in an efficient and effective manner ensuring consultation and engagement with the community on economic, social and environmental issues, solutions and priorities;
- Ensure sound financial planning, human resource management and commercial management practices are adopted and maintained;
- Plan and direct the organisation's activities to achieve the key result areas and strategies outlined in the Strategic Plan, promoting the image of the Region and continuously improving the services provided and the operation of RDA Yorke and Mid North;
- Develop and foster high level relationships and strategic partnerships with stakeholders and relevant government agencies and the 11 local government authorities, ensuring strong collaboration with respect to government programs, services and initiatives for regional development;
- Represent RDA Yorke and Mid North on a range of regional, state and national forums and bodies, and take a lead role as appropriate;
- Advocate effectively in government forums to support the Yorke and Mid North region's interests in terms of economic, community, infrastructure and workforce development and support informed regional planning and government business growth plans and investment and social inclusion strategies in the Region;
- Manage all human resource policies to ensure effective recruitment, training and development of RDA Yorke and Mid North staff;
- Effectively manage RDA Yorke and Mid North affairs in accordance with internal policies and external funding body requirements and expectations;
- Provide expert advice and support to the Board and communicate the policies and decisions of Board to employees and the public, ensuring their efficient, smooth and effective implementation;
- Contribute to the development of the vision, strategic plan and business plans for with the Board and creating shared ownership across the organisation;
- Identify and seek out specific projects of significance to the Yorke and Mid North region and ensure the preparation of persuasive project briefs and tenders.

Key Challenges

- Skilled management of the media and public agency interfaces;
- Ensure a safe, secure environment for staff;
- Effectively managing and leading in a climate of change and economic uncertainty;
- Managing stakeholder needs, expectations and perceptions;
- Managing issues effectively, in a manner which is sensitive to the political and social environment;
- Understanding and respecting diversity in culture, gender, social backgrounds and race within the workplace and the community;
- Ability to balance economic and social objectives at the strategic level;
- Managing a high workload involving complex issues, varied demands, ambiguity and competing priorities.

Corporate Responsibilities

- Authorised to act in accordance with the Chief Executive Officers delegated authorities outlined in the Yorke and Mid North Board Policies;
- Determine all matters relating to the appointment, remuneration and direction of all staff
- Delegated spokesperson for the organisation at official functions;
- Ensuring that a safe and healthy work environment, free from discrimination is provided for all employees;
- Maintaining a commitment to Equal Opportunity, Diversity and Ethical Standards;
- Ensuring that the legislative requirements of the Occupational Health Safety and Welfare Act (SA)1986, the Workers Rehabilitation & Compensation Act 1986 and associated legislation are met.

Core Capabilities

Shapes strategic thinking and change

- Articulate the vision;
- Inspires;
- Thinks and acts strategically;
- Leads and influences change;
- Analytical and effectively solves problems.

Achieves results

- Achieves and delivers results;
- Drives organisational effectiveness;
- Exercises sound judgement;
- Manages compliance with legislation and agreements;
- Assumes accountability;
- Evaluates;
- Applies technical expertise.

Drives business excellence

- Influences organisational performance;
- Predicts and plans for future organisational needs;
- Leads, motivates and develops people effectively;
- Builds capability and expertise;
- Promotes a customer service ethos;
- Directs resources.

Forges relationships and engages others

- Uses political savvy in accordance with the RDA Better Practice Guide;
- Negotiates and influences;
- Manages conflict effectively;
- Promotes information sharing and the gathering of knowledge;
- Establishes and maintains strategic networks;
- Communicates clearly, excellent at presentations and adapts to the audience.

Exemplifies personal drive and professionalism

- Models the organisation's values;
- Engages with risk and shows personal courage;
- Displays flexibility and resilience;
- Demonstrates self-awareness and a commitment to personal development;
- Promotes and integrates diversity into the workplace;
- Values wellbeing for self and others.

Qualifications Experience

- A relevant tertiary qualification and experience at senior management level.

Special Conditions

- Work status: Eligibility to work in Australia;
- A fixed term contract as specified in the contract;
- Considerable intrastate and interstate travel is required;
- After hours and weekend work is required;
- Current driver's licence.

Organisational Relationships

REPORTS TO: The Board of Regional Development Australia Yorke and Mid North
(RDA Yorke and Mid North)

SUPERVISES: Consultant Contractors as necessary

Economic Development Officers
Business Development Officers
Workforce Development Officers
Corporate Services Manager

INTERNAL LIAISONS:

Board Members and Staff

EXTERNAL LIAISONS:

Local government partners
State and Commonwealth government departments and agencies
Business and tourism, associations and service providers
Investors/Entrepreneurs
Existing businesses within the Yorke and Mid North region
Industry and community groups within the Yorke and Mid North Region
Chief Executive Officers/ Executive Officers in intrastate and interstate RDAs